

Section 10 – Policies and Procedures

FA Online policies and procedures establish processes for evaluating whether to permit a student with declining academic achievement to continue in the program. Based on reports from CCs (including outputs from GradPoint, such as student “critical alerts” and student usage by day reports, the *FA Online* Director will periodically become engaged in individual student progress. Students who are not progressing adequately through their enrolled courses will be sent a communication of progress warning, sent also to their parents/guardians. If inadequate progress continues, then the student will be placed on “probation,” a designation to heighten the awareness of *FA Online* staff that special attention is needed upon this student. At that point, a face-to-face meeting with the student and parent/guardian is required, along with enhanced weekly monitoring of progress in all the enrolled courses. This weekly report will be sent to both the student and their parents/guardians. If inadequate progress continues, while *FA Online* has exercised every action in its authority to support the student, the status of this student at *FA Online* student will be considered.

Systematic formative, as well as, summative assessments are included in every course to evaluate student competency. Each module ends with a formative assessment, after students’ activity has been recorded by time and scores throughout their work in each lesson, and courses conclude with a summative evaluation. If a student earns below 70% on a major assessment, guided review activities are encouraged and the CC will allow a retake. Among GradPoint’s vital data reporting features is the visual and numerical detail rendered in real-time, at the level of a singular performance objective, for each student’s achievement. FA policy prohibits a student’s

advancement to the next curricular level, if they received below a C (70%) on a whole course.

In addition to regular progress oversight and support, each student's Plan of Study will be carefully analyzed based on actual progress. The design of our proposed program's strengths is to enable CCs to easily monitor student progress. On a daily basis, CCs are required to check the progress of students through GradPoint's "Teacher Dashboard" where assignments that need to be graded are highlighted. CCs also can easily review progress by accessing the "gradebook" where student names and the scores of all learning activities are listed. In addition to monitoring student progress and GradPoint assessments, students will be required to take the same standardized tests as FACP students (Arizona State assessment – AIMS/PARCC, PLAN, Stanford 10, ACT, and SAT). As part of yearly program self-evaluation and student support, individual student scores will be monitored to ensure academic growth.

Foothills Academy is thrilled by the prospect of amending the terms of its charter to enable us to do what we do best – offer highly individualized college preparatory curriculum and an enjoyable academic experience – beyond the confines of our physical campuses.