



**MINUTES OF PUBLIC MEETING OF THE
BOARD OF DIRECTORS OF EAGLE SOUTH MOUNTAIN CHARTER, INC.
(DBA EAGLE COLLEGE PREP ELEMENTARY SCHOOL)**

**Date and Time: Tuesday, November 18, 2014 from 5:00 – 7:00 PM
Location: EAGLE College Prep Elementary School,
2450 W. South Mountain Ave, Phoenix, AZ 85041
Building 2, Room 29**

Roll Call

The meeting was called to order at 5:10 PM.

Present:

Carlie Back, Member
Matt Fryberger, Chairperson
Armando Portillo, Member
Harry Tolliver, Vice-Chairperson

Excused:

Susan Rojas, Secretary

Staff Present:

Heidi Simms, Principal
Steve Inman, Regional Executive Director

Pledge of Allegiance

Moment of Silence

Call to the Public

No members of the public were present.

Approval of Previous Minutes

The September 30, 2014 meeting minutes were sent out via email to the Board members prior to this meeting for review and approval. Mr. Tolliver motioned to approve the September 30, 2014 minutes as distributed. Hearing no objection to the drafted minutes, they were approved vi consent.

Principal's Report

Mrs. Simms reported that they are begging to prepare enrollment packets for next year. She presented a calendar of upcoming events including data days that precede the winter break.

She is happy to report that she has completed all of the teacher observations and was very pleased. For the first time in recent history, she has no concerns about staff performance in the sense of any of the staff will be undergoing corrective action at this time. The board

congratulated and thanked her for her work in this area as much of the school's success rests on the teachers and her academic professionals.

Mr. Fryberger inquired about the floor cleaning schedule, buffing and waxing schedule, particularly down stairs in building 2. Mrs. Simms confirmed that the floors "done" at the two major breaks. The floor does not appear to be properly cleaned, therefore making it appear that it is not being properly maintained. Whether it be a function of traffic increase without appropriate increase in care efforts, lack of thorough cleaning, or the chairs causing the problem, it should be looked into. Mr. Fryberger will email Nathaniel to follow-up with Ben or Nick's Janitorial service to determine next steps moving forward.

Regional Report

Mr. Inman reported that after much work by the local and national building teams, it was determined that the carpet squares used in the project upstairs in building 2 were faulty in both manufacturing and in installation. They will be replaced after some test strips are placed in high traffic areas in the hallway to determine what product will hold-up to the demands.

Mr. Inman reported how appropriate and appreciated it was that with Nathaniel's recent absence – along with many other folks temporarily out of the office for health and circumstances, that the national board provided necessary support in these roles, including preparation for the upcoming audit.

EAGLE Charter Transfer

Mr. Inman brought the board up to speed on the progress and need to complete the separation of the EAGLE Mesa and Maryvale charters from their replication seed, EAGLE College Prep South Mountain. He presented the following known truths:

WHEREAS, EAGLE College Prep Mesa is a charter school authorized by the Arizona State Board for Charter Schools with the CTDS number 078223000 ("EAGLE Mesa");

WHEREAS, EAGLE College Prep Maryvale is a charter school authorized by the Arizona State Board for Charter Schools with the CTDS number 078222000 ("EAGLE Maryvale");

WHEREAS, EAGLE South Mountain Charter, Inc. is the current charter holder for both EAGLE Mesa and EAGLE Maryvale;

WHEREAS, EAGLE College Prep Mesa, LLC has agreed to receive EAGLE Mesa's charter and to perform the duties of charter holder with respect to EAGLE Mesa's charter;

WHEREAS, EAGLE College Prep Maryvale, LLC has agreed to receive EAGLE Maryvale's charter and to perform the duties of charter holder with respect to EAGLE Maryvale's charter;

Following the brief introduction, a staff prepared motion was made by Mr. Toliver of the following:

Motion that EAGLE South Mountain Charter, Inc. agrees to transfer EAGLE Mesa's charter to EAGLE College Prep Mesa, LLC; This motion was seconded by Ms. Back. Hearing no additional discussion, the vote was called and passed unanimously.

Similarly, Mr. Portillo moved the following staff prepared resolution that EAGLE South Mountain Charter, Inc. agrees to transfer EAGLE Maryvale's charter to EAGLE College Prep

Maryvale, LLC. This motion was seconded by Ms. Back. Hearing no additional discussion, the vote was called and passed unanimously.

Mr. Inman was asked to take necessary actions to process these resolutions with the ASBCS.

Special Education Policy

Recently, the special education policy was approved by this board. It has come to the attention of the administration and regional staff, that it is standard practice to implement a policy to limit the enrollment of incoming students who are provided services under an IEP to protect the school's limited resources. Mr. Toliver cited past issues in districts that make this type of policy important, and consequently moved to cap special education enrollment at 10% of the then current total student enrollment. Motion was seconded by Mr. Portillo. Discussion regarding standard practices and limits seen in other schools. The staff reported that the cap of 10% was recommended by a DOE staff that assisted the schools in preparing the rest of their special education policy. Hearing no additional discussion, the vote was called and passed unanimously.

Staff was asked to ensure that the details of the lottery, sibling and special enrollment exceptions be vetted and made consistent across the other EAGLE schools in the Phoenix area.

<Mr. Inman was excused>

2015-2016 School Calendar Review

The Calendar was reviewed as emailed in advance. Mrs. Simms summarized the calendar in saying it is unchanged from this year. Same Thursday start, break length and data professional development days as this year. Calendar totals 181 days, providing one buffer day from the required 180 day instructional calendar. After review, Mr. Portillo moved to approve the 2015-2016 academic calendar for EAGLE South Mountain. Seconded by Ms. Back. Hearing no additional discussion, the vote was called and passed unanimously.

Parent / Teacher Satisfaction Survey

The board and staff confirmed that there is a benefit/need to continue the survey this year, but should wait until after the winter break. Mr. Fryberger will solicit questions pertaining to development of the HS or other related topics from Mr. Inman and other regional staff. Mr. Fryberger will distribute a draft of the survey and have the survey link and information to Mrs. Simms by Jan 5 when she will see that the information gets advertised in the school newsletter, websites, teacher newsletters and any other parent communication tools in use – including the parent-teacher conferences in January.

Board Member Terms

Term expiration was reviewed in preparation for the end of the calendar year and annual meeting in January. Mr. Fryberger and Ms. Back's term expire Dec 31, 2014. They both expressed their desire to continue service. Board confirmation will be sought at the Annual Business Meeting in January.

Next Meeting and Adjournment

It was determined that there was no need to meet in December, but should convene at our regularly scheduled day on January, 20, 2015 at 5:00. This meeting will also serve as the corporation's annual business meeting.

A general consent motion was made to adjourn the meeting. Hearing no objections, the meeting was adjourned at 6:08 pm.

EAGLE SM College Prep
Dated this 25th day of November, 2014

A handwritten signature in black ink, appearing to be 'M. Fryberger', written in a cursive style.



**MINUTES OF REGULAR MEETING OF THE
EAGLE COLLEGE PREP MESA, LLC
BOARD OF DIRECTORS**

Date and Time: Wednesday, October 1, 2014, 6:00 PM
Location: EAGLE College Prep Mesa
1619 E. Main Street, Mesa, AZ 85203

Roll Call

The public meeting was called to order at 6:19 PM.

Present:

Matt Fryberger, Chairperson
Susan Rojas, Secretary
Steve Inman, Member & Regional Executive Director

Staff Present:

Tracy Allen, Founding Principal

Pledge of Allegiance

Moment of Silence

Call to the Public

No public were present.

Current Corporate and Governing Board Update

Mr. Inman reported that the AZ State Charter Board has affirmed that the EAGLE College Prep Mesa, LLC. is now in place. The current board includes Steve Inman, Matt Fryberger, and Susan Rojas.

Annual Meeting

Officer Election - Secretary

The AZ State Charter Board has approved the new EAGLE College Prep Mesa, LLC. Governing Board. Since this is the first meeting under the new name, it will be held as an Annual Meeting to elect officers. Mr. Fryberger has already been appointed as the Chairperson however, the secretary position is open.

Mr. Inman nominated Ms. Rojas to serve as the Secretary of the EAGLE College Prep Mesa, LLC. Board of Directors. Mr. Fryberger seconded the nomination. The nomination was

accepted. Hearing no other nominations, the vote was called via voice, all were in favor, the motion passes.

Conflict of Interest Statement –

The Conflict of Interest statement was reviewed and signed by the EAGLE College Prep Mesa, LLC. board members, copy attached to these minutes.

Approval of Previous Minutes

The July 17, 2014 meeting minutes were sent out via email prior to this meeting. A general consent motion was made to approve the minutes as written. Hearing no objections, the July 17, 2014 meeting minutes are approved as emailed in advance.

Principal’s Report

Curriculum Alignment Review

Principal Allen updated the board that EAGLE Mesa is in alignment with the Arizona State Standards. She outlined some of the current curriculum followed at EAGLE Mesa for Reading, ELA, Math, Science and Social Studies.

On behalf of the EAGLE Mesa Board, Mr. Inman signed the Declaration of Curricular and Instructional alignment to the AZ Academic Standards form, copy attached to these minutes.

301 Incentive Rubric and Pay Plan

Principal Allen presented EAGLE Mesa’s performance pay program including the rubric used for the teachers for incentive pay distribution of Prop 301 funds. Teachers select points from each category, a total of 100 points available. The incentive pay is distributed twice a year, in December and May. The teachers are very receptive to the program. A copy of the rubric and plan is included with these minutes.

Mr. Inman motioned to approve the EAGLE College Prep Mesa, LLC. Performance Pay Program as presented to and reviewed by the board. Mr. Fryberger seconded the motion. A vote was called and all were in favor, the motion passed.

Enrollment Update

Current enrollment is 111 students, the goal was set at 180 students. The budget has been adjusted to 102 students in response to current enrollment numbers.

Student Matter

At 6:35 pm Mr. Inman motioned to move into Executive Session for Agenda Item F – Student Matter and possibly for legal or procedural consultation. Minutes from the Executive Session(s) will be separate. Mr. Fryberger seconded the motion to enter into Executive Session. A vote was called, members voted as follows:

Mr. Matt Fryberger	Mr. Steve Inman	Ms. Susan Rojas
Yes	Yes	Yes

Returned to public meeting at 8:20 pm where the Staff and witnesses were invited to return.

Mr. Inman motioned to recess and continue this hearing, long term suspension to continue for the student until decision is reached by this board. Continuation hearing anticipated to be held on either October 7th or 13th. Ms. Rojas seconded the motion. A vote was called and is recorded as follows:

Mr. Matt Fryberger	Mr. Steve Inman	Ms. Susan Rojas
Yes	Yes	Yes

Regional Report

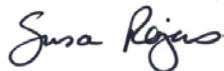
Receipt of Charter from EAGLE South Mountain Charter, Inc.

Mr. Inman updated the board that the EAGLE Mesa board and the EAGLE College Prep Mesa LLC are now in place. At the recommendation of the national and regional boards, Mr. Inman motioned to approve EAGLE College Prep Mesa, LLC's receipt of EAGLE College Prep Mesa's ASBCS authorized Charter from EAGLE South Mountain Charter, Inc. and to assume all rights and responsibilities associated with being the charter holder of EAGLE College Prep Mesa. Mr. Fryberger seconded the motion. A vote was called, all were in favor, the motion passed. The managers of EAGLE College Prep Mesa, LLC were charged to do all that is necessary or proper to carry out this resolution.

Next Meeting and Adjournment

A recess for this meeting was called at 8:31 pm, the continuation meeting will be held either on October 7, 2014 or October 13, 2014.

EAGLE College Prep Mesa, LLC
Board of Directors, Secretary



Dated this 10th day of October 2014