COLLEGE PREP ELEMENTARY SCHOOL

MINUTES OF PUBLIC MEETING OF THE BOARD OF DIRECTORS OF EAGLE SOUTH MOUNTAIN CHARTER, INC. (DBA EAGLE COLLEGE PREP ELEMENTARY SCHOOL)

Date and Time: Tuesday, November 18, 2014 from 5:00 – 7:00 PM
Location: EAGLE College Prep Elementary School,
2450 W. South Mountain Ave, Phoenix, AZ 85041
Building 2, Room 29

Roll Call

The meeting was called to order at 5:10 PM.

Present:
Carlie Back, Member
Matt Fryberger, Chairperson
Armando Portillo, Member
Harry Tolliver, Vice-Chairperson

Excused:
Susan Rojas, Secretary

Staff Present:
Heidi Simms, Principal
Steve Inman, Regional Executive Director

Pledge of Allegiance

Moment of Silence

Call to the Public

No members of the public were present.

Approval of Previous Minutes

The September 30, 2014 meeting minutes were sent out via email to the Board members prior to this meeting for review and approval. Mr. Tolliver motioned to approve the September 30, 2014 minutes as distributed. Hearing no objection to the drafted minutes, they were approved vi consent.

Principal's Report

Mrs. Simms reported that they are begging to prepare enrollment packets for next year. She presented a calendar of upcoming events including data days that precede the winter break.

She is happy to report that she has completed all of the teacher observations and was very pleased. For the first time in recent history, she has no concerns about staff performance in the sense of any of the staff will be undergoing corrective action at this time. The board

congratulated and thanked her for her work in this area as much of the school's success rests on the teachers and her academic professionals.

Mr. Fryberger inquired about the floor cleaning schedule, buffing and waxing schedule, particularly down stairs in building 2. Mrs. Simms confirmed that the floors "done" at the two major breaks. The floor does not appear to be properly cleaned, therefore making it appear that it is not being properly maintained. Whether it be a function of traffic increase without appropriate increase in care efforts, lack of thorough cleaning, or the chairs casing the problem, it should be looked into. Mr. Fryberger will email Nathaniel to follow-up with Ben or Nick's Janitorial service to determine next steps moving forward.

Regional Report

Mr. Inman reported that after much work by the local and national building teams, it was determined that the carpet squares used in the project upstairs in building 2 were faulty in both manufacturing and in installation. They will be replaced after some test strips are placed in high traffic areas in the hallway to determine what product will hold-up to the demands.

Mr. Inman reported how appropriate and appreciated it was that with Nathaniel's recent absence – along with many other folks temporarily out of the office for health and circumstances, that the national board provided necessary support in these roles, including preparation for the upcoming audit.

EAGLE Charter Transfer

Mr. Inman brought the board up to speed on the progress and need to complete the separation of the EAGLE Mesa and Maryvale charters from their replication seed, EAGLE College Prep South Mountain. He presented the following known truths:
WHEREAS, EAGLE College Prep Mesa is a charter school authorized by the Arizona State Board for Charter Schools with the CTDS number 078223000 ("EAGLE Mesa");
WHEREAS, EAGLE College Prep Maryvale is a charter school authorized by the Arizona State Board for Charter Schools with the CTDS number 078222000 ("EAGLE Maryvale");
WHEREAS, EAGLE South Mountain Charter, Inc. is the current charter holder for both EAGLE Mesa and EAGLE Maryvale;
WHEREAS, EAGLE College Prep Mesa, LLC has agreed to receive EAGLE Mesa's charter and to perform the duties of charter holder with respect to EAGLE Mesa's charter;
WHEREAS, EAGLE College Prep Maryvale, LLC has agreed to receive EAGLE Maryvale's charter and to perform the duties of charter holder with respect to EAGLE Maryvale's charter;

Following the brief introduction, a staff prepared motion was made by Mr, Toliver of the following:
Motion that EAGLE South Mountain Charter, Inc. agrees to transfer EAGLE Mesa's charter to EAGLE College Prep Mesa, LLC; This motion was seconded by Ms. Back. Hearing no additional discussion, the vote was called and passed unanimously.

Similarly, Mr. Portillo moved the following staff prepared resolution that EAGLE South Mountain Charter, Inc. agrees to transfer EAGLE Maryvale's charter to EAGLE College Prep

Maryvale, LLC. This motion was seconded by Ms. Back. Hearing no additional discussion, the vote was called and passed unanimously.

Mr. Inman was asked to take necessary actions to process these resolutions with the ASBCS.

Special Education Policy

Recently, the special education policy was approved by this board. It has come to the attention of the administration and regional staff, that it is standard practice to implement a policy to limit the enrollment of incoming students who are provided services under an IEP to protect the school's limited resources. Mr. Toliver cited past issues in districts that make this type of policy important, and consequently moved to cap special education enrollment at 10% of the then current total student enrollment. Motion was seconded by Mr. Portillo. Discussion regarding standard practices and limits seen in other schools. The staff reported that the cap of 10% was recommended by a DOE staff that assisted the schools in preparing the rest of their special education policy. Hearing no additional discussion, the vote was called and passed unanimously.

Staff was asked to ensure that the details of the lottery, sibling and special enrollment exceptions be vetted and made consistent across the other EAGLE schools in the Phoenix area.

<Mr. Inman was excused>

2015-2016 School Calendar Review

The Calendar was reviewed as emailed in advance. Mrs. Simms summarized the calendar in saying it is unchanged from this year. Same Thursday start, break length and data professional development days as this year. Calendar totals 181 days, providing one buffer day from the required 180 day instructional calendar. After review, Mr. Portillo moved to approve the 2015-2016 academic calendar for EAGLE South Mountain. Seconded by Ms. Back. Hearing no additional discussion, the vote was called and passed unanimously.

Parent / Teacher Satisfaction Survey

The board and staff confirmed that there is a benefit/need to continue the survey this year, but should wait until after the winter break. Mr. Fryberger will solicit questions pertaining to development of the HS or other related topics from Mr. Inman and other regional staff. Mr. Fryberger will distribute a draft of the survey and have the survey link and information to Mrs. Simms by Jan 5 when she will see that the information gets advertised in the school newsletter, websites, teacher newsletters and any other parent communication tools in use – including the parent-teacher conferences in January.

Board Member Terms

Term expiration was reviewed in preparation for the end of the calendar year and annual meeting in January. Mr. Fryberger and Ms. Back's term expire Dec 31, 2014. They both expressed their desire to continue service. Board confirmation will be sought at the Annual Business Meeting in January.

Next Meeting and Adjournment

It was determined that there was no need to meet in December, but should convene at our regularly scheduled day on January, 20, 2015 at 5:00. This meeting will also serve as the corporation's annual business meeting.

A general consent motion was made to adjourn the meeting. Hearing no objections, the meeting was adjourned at 6:08 pm.

EAGLE SM College Prep
Dated this 25th day of November, 2014

2015/16 Calendar

Calendarpedia
Your source for calendars

2015

July

Su	Mo	Tu	We	Th	Fr	Sa
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
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August

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2016

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Federal Holidays 2015/16

Jul 3	Independence Day (obs.)	**Nov 11**	Veterans Day	**Jan 18**	Martin Luther King Day
Jul 4	Independence Day	**Nov 26**	Thanksgiving Day	**Feb 15**	Presidents' Day
Sep 7	Labor Day	**Dec 25**	Christmas Day	**May 30**	Memorial Day
Oct 12	Columbus Day	**Jan 1**	New Year's Day		

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COLLEGE PREP ELEMENTARY SCHOOL

MINUTES OF REGULAR MEETING OF THE
EAGLE COLLEGE PREP MARYVALE, LLC
BOARD OF DIRECTORS

Date and Time: Friday, October 3, 2014, 8:00 – 9:00 AM
Location: EAGLE College Prep Maryvale

3950 N. 53rd Ave., Phoenix, AZ 85031

Roll Call

The meeting was called to order at 8:05 AM.

Present:
Matt Fryberger, Chairperson
Steve Inman, Member & Regional Executive Director
Susan Rojas, Secretary

Staff Present:
Yesenia Fitzhugh, Founding Principal

Pledge of Allegiance

Moment of Silence

Call to the Public

No members of the public were present.

Current Corporate and Governing Board Update

The AZ State Charter Board has approved the EAGLE College Prep Maryvale, LLC governing board.

Annual Meeting

Officer Election

The AZ State Charter Board has approved the EAGLE College Prep Maryvale, LLC. governing board. Since this is the first meeting under the new name, it will be held as an Annual Meeting to elect officers. Mr. Fryberger has already been appointed as the Chairperson, there is one open position; Secretary. Mr. Inman nominated Ms. Rojas to serve as the Secretary for the EAGLE College Prep Maryvale, LLC. Board of Directors. Mr. Fryberger seconded the nomination. Hearing no other nominations, the vote was called, all were in favor. The nomination passes.

Conflict of Interest Affirmation

The Conflict of Interest statement was reviewed and signed by the EAGLE College Prep Maryvale, LLC. board members.

Approval of Previous Minutes

The July 17, 2014 meeting minutes were sent out to Board members prior to this meeting for review and approval. Mr. Fryberger motioned to approve the July 17, 2014 meeting minutes as distributed. Ms. Rojas seconded the motion. A vote was called, all were in favor, the motion passed.

Principal's Report

Curriculum Alignment Review

Principal Fitzhugh updated the board that EAGLE Maryvale is in alignment with the Arizona State Standards. Principal Fitzhugh outlined the current curriculum followed at EAGLE Maryvale for reading, ELA, Math, Science and Social Studies.

On behalf of the EAGLE Maryvale Board, Mr. Inman signed the Declaration of Curricular and Instructional alignment to the AZ Academic Standards form., copy attached to these minutes.

301 Incentive Rubric and Pay Plan

Principal Fitzhugh presented EAGLE Maryvale's performance pay program including the rubric used for the teachers for incentive pay distribution of Prop 301 funds. Teachers select points from each category, a total of 100 points available. The incentive pay is distributed twice a year, in December and May. The teachers are very receptive to the program. A copy of the rubric is included with these minutes.

Mr. Inman motioned to approve the EAGLE College Prep Maryvale, LLC. Performance Pay Program as presented to and reviewed by the board. Mr. Fryberger seconded the motion. A vote was called and all were in favor, the motion passed.

AZ CSP Review

The EAGLE Maryvale team is in the second year of this funding, 20% can be carried from year 1 funding. These funds went to furniture, fixtures, equipment, supplies, marketing, professional development and other items.

Walton Family Foundation Review

This grant funding is in the final stages and is currently being audited. The team is on track to spend the full amount of the grant.

Current Events

Coffee with the Principal and Dean was a success, 32 parents attended and participated. There are families interested in getting the PTA established for EAGLE Maryvale.

Ribbon Cutting event was also a big success, had a lot of participation from the new families.

The team is settling in to the new building and location however, an issue has developed with theft and transient population. The theft has been caught on camera. Principal Fitzhugh and the staff have been working with local authorities and Community Action Officer to address the issues. Mr. Fryberger will bring this up with a friend that is an Officer and may be able to offer added support including patrol services during his shift.

Regional Report

Receipt of Charter from EAGLE South Mountain Charter, Inc.

Mr. Inman updated the board that the EAGLE Maryvale board and the EAGLE College Prep Maryvale LLC are now in place. At the recommendation of the national and regional boards, Mr. Inman motioned to approve EAGLE College Prep Maryvale, LLC's receipt of EAGLE College Prep Maryvale's ASBCS authorized Charter from EAGLE South Mountain Charter, Inc. and to assume all rights and responsibilities associated with being the charter holder of EAGLE College Prep Maryvale. Mr. Fryberger seconded the motion. A vote was called, all were in favor, the motion passed. The managers of EAGLE College Prep Maryvale, LLC were charged to do all that is necessary or proper to carry out this resolution.

Next Meeting and Adjournment

The EEI Corporate team will be in town on Wednesday, 10/15/14, a meeting is scheduled for that evening with all of the EAGLE Governing Boards.

Hearing no objections, this meeting was adjourned at 8:59 AM.

EAGLE College Prep Maryvale, LLC
Board of Directors, Secretary

Susa Rogers

Dated this 10th day of October 2014