DRAFT

MINUTES
Ball Charter Schools Governing Board Meeting
May 11, 2015

1. Call to Order - The meeting was called to order by Michael Hoogstra at 6:00 p.m. on May 11, 2015 in Room 24 at Dobson Academy, 2207 North Dobson Road, Chandler, AZ 85224.

2. Roll Call

Present:

Michael Hoogstra, Board President
Diane Fernichio, Board Vice-President
Melissa Flint, Board Secretary
Mike Dyer, Board Member
Marcus Harrison, Board Member
Michael Larrabee, Board Member
Michael Sobieski, Board Member
Jason Stasiak, Board Member

Taime Bengochea, Dobson Academy - Principal
Teresa DePadre Buri, Val Vista Academy - Interim Principal
Gaye Garcia Leo, Hearn Academy - Principal
Annie Gilbert, Director of Finance
Michelle Hart, Director of Curriculum
Pam Rebel, Executive Assistant

Absent:

None

Others Present:

Debbie Baca, Dobson Academy - Assistant Principal
Dave Brandt, Dobson Academy - Physical Education Teacher
Michelle Hassler, RKAA Architects, Inc.
Dennis Newcombe, Beus Gilbert, PLLC Attorneys at Law - Planning Consultant

3. Pledge of Allegiance – The group recited the Pledge of Allegiance together.

4. Approval of Agenda – Motion by Marcus Harrison to approve the agenda. Second by Melissa Flint. All in favor. Motion carried.

5. Presentation of Public Storage Project Zero Lot Line at Val Vista – Dennis Newcombe and Michelle Hassler presented information to the Governing Board regarding the construction by Public Storage and the proposed wall constructed on the common property line with Val Vista Academy. Board members asked clarifying questions about the plans of Primrose Academy, lighting, maintenance, building materials, and signage use. Further questions can be directed to either Dennis Newcombe or the real estate developer, Gary Davidson, of Davidson, Myers and Associates.

6. School Recognition/Mission Moment – Dobson Academy – Taime Bengochea introduced a group of 6th grade students and teachers who presented about a project based learning model and a current effort to educate students about ecology and sustainability. Board members asked questions and thanked the group for their presentation.

7. Call to the Public – Dave Brandt, the Physical Education Teacher at Dobson Academy voiced his concern that the Board fill the Principal position for next year with someone who has the leadership qualities to address the current needs of financial sustainability and outreach to the community.

8. Consent Agenda Items

8.1 Previous Meeting Minutes – April 13, 2015 (Regular Meeting); April 29, 2015 (Executive Committee Meeting); April 30, 2015 (Special Board Meeting).

8.2 Enrollment/Attendance Updates for April 2015 – Dobson Academy, Hearn Academy and Val Vista Academy.

8.3 Personnel Actions – New Hires: *Dobson:* Trudy Mildebrath, Substitute Teacher; Robin Gasper, Paraprofessional. *Hearn*: Matthew Falgione, Teacher. *Val Vista:* Jocelyn Mayes, Substitute Teacher; Thea Woodruff, B/A Care Group Leader; Ashley Johnson, B/A Care Director. Extra Duty Assignments/Stipends: *Dobson:* Stefano Nuculovic, Spring Festival, Replace Plumbing, Sink, Lighting. Reassignments: *Val Vista*: Jeana Castillo, from Paraprofessional to Paraprofessional – SPED; Rebecca Godwin, from Substitute to Long Term Substitute - Music. Separations: *Dobson:* Beth Kingsley-Morgan, Paraprofessional. *Hearn:* Nikki Ieradi-Owsley, Paraprofessional; Christine Vega, Paraprofessional. *Val Vista:* Laura Kupczyk, Paraprofessional – SPED.

Michael Hoogstra asked for a change to the April 30th, 2015 meeting minutes. Item 9.2 should read "Second by Marcus Harrison." Motion by Mike Dyer to approve Consent Agenda Items with changes noted. Second by Marcus Harrison. All in favor. Motion carried.

9. Information and Discussion Items

9.1 Principal Reports

I. Monthly Report

Dobson Academy – Taime Bengochea discussed the ecology unit, kindergarten promotions and all calendar items for the month of May.

Hearn Academy – Gaye Leo discussed the mock schedule day, volunteer tea, spirit activities, awards assemblies, and graduations. Enrollment is at 595 to close out the year. Hearn meets the Charter Board's fiscal guidelines.

Val Vista Academy – Interim Principal, Teresa DePadre Buri, noted a correction that Val Vista Academy plans to hire 1.5 Special Education Teachers for next year. The art show, kindergarten promotions, assemblies, and summer camps were discussed. About 200 parents attended the Curriculum Night in Action. Enrollment is steadily increasing in all grade levels. A marketing flyer was mailed last week.

II. School Strategic Plan End of Year Update

Dobson Academy – Taime Bengochea discussed the following areas: Singapore math, instruction, and assessment.

Hearn Academy – Gaye Leo discussed the following areas: increasing student achievement focusing on Galileo, professional learning communities (PLC) leadership team expectations, time to teach, and language offerings.

Val Vista Academy – Teresa DePadre Buri discussed the following areas: library staffing, building vertical teams through PLCs, curriculum, data driven instruction, and student attendance.

III. School Survey Results Action Plan

Dobson Academy – Taime Bengochea discussed improvements to be made in the lunch program, specifically at the middle school. Math nights will be held to help parents understand the mathematics curriculum, and a student discipline matrix will be implemented that is aligned with the other schools.

Hearn Academy – Gaye Leo discussed implementing foreign language afterschool clubs for Spanish and French, developing middle school identity, improving communication of school norms, increasing information going to parents regarding school activities, and attempting to accommodate parking with limited space.

Val Vista Academy – Teresa DePadre Buri discussed improvements that will be made in communication, returning parent calls in a timely manner, keeping the website updated, staff training on FERPA, and abiding by the set school calendar of events. A consistent discipline matrix will be followed. Data driven instruction is a priority.

9.2 Director of Curriculum Report

I. 301 Performance Plan for Next Year – Michelle Hart explained changes to the performance plan. A team process of decision making was utilized to make these changes. Board members asked clarifying questions.

II. Accountability Update – Michelle Hart updated the Board with information regarding school performance indicators, how data will be used to create identifiers, and the calendar of implementation. Board members asked clarifying questions.

9.3 Director of Finance Report

I. Year to Date Financials – Annie Gilbert presented the updated financial dashboard through March, which is still projecting Dobson to have a significant deficit. Hearn will meet the financial framework. Val Vista is close to meeting the framework with one indicator, fixed charge ratio, to be corrected. Dobson Academy will require an additional financial response to the Charter Board with evidence of next year's budget having a positive cash flow and guarantees of adherence to it. Annie Gilbert proposed moving meetings to the end of the month.

II. Final Revisions to 2014-2015 Budget – Annie Gilbert revised all three school budgets and will submit to the Arizona Department of Education by the due date. Board members provided signatures to the document.

III. Revised Budget Estimates 2015-2016 – Annie Gilbert explained school reporting on non-athletic stipends and provided a handout. A meeting was also held to address adherence to the budget regarding athletic stipends. A revised draft budget was distributed which includes all stipends and contracts researched in the last month. Board members asked about projected ADM, and the copier lease at Dobson.

IV. Benefits Update – Bagnall held employee meetings on April 29th. Annie Gilbert distributed the results of an employee benefits survey which the Board briefly discussed. Annie Gilbert asked for discussion regarding continuing with Aetna. Pros and cons were discussed. Annie Gilbert clarified for Michael Sobieski that next year's budget represents a 14% percent increase and Bagnall predicts a 9.9% increase. This may allow for the creation of pricing tiers to address employee concerns regarding family coverage. Michael Hoogstra commented that employee education regarding health benefit options is crucial. The calendar of meeting dates was discussed. Mike Dyer commented that staying with Aetna for at least another year and not challenging the market would be wise. Annie Gilbert updated the board on property/casualty premiums as well.

9.4 Principal Selection Process and Update – Marcus Harrison, Chair of the selection committee is currently collecting recommendations of representatives from the east side schools. Marcus Harrison shared a timeline. The Board then discussed the job description and qualifications desired, specifically regarding principal certification.

9.5 Marketing – B2B Television Show Pricing – Michael Hoogstra explained pricing of an opportunity for a television spot. The Board discussed the details and if it would benefit school enrollment.

9.6 Board Committee Reports:

I. Financial and Personnel Committee – Marcus Harrison and Mike Dyer reported on the status of the Director of Special Education search committee. Diane Fernichio updated the Board on items the committee discussed at the last meeting such as reporting structure for Instructional Coaches, and changes to exempt/non-exempt status of certain positions.

II. Planning and Development Committee – Melissa Flint updated the board on interest statements submitted and asked for Committee Chair and Co-Chair interest to also be provided. The Bylaw Work Session is scheduled for May 22nd. Suggestions will be brought back to the full Board for action. Melissa Flint is working on an updated new Board member orientation packet. Melissa Flint asked for suggestions on the process for reviewing and taking action on ASBA policy updates. Mike Dyer suggested, and others agreed, that the principals will initially review policy updates and then make recommendations to the Planning and Development Committee who will then recommend to the entire Board for a vote. Pam Rebel thanked the Board for identifying the process.

III. School Expansion and Development Committee – There was no report.

10. Action Items

10.1 Public Storage Zero Lot Line – Val Vista – Michael Larrabee commented regarding city ordinances related to marketing and banners for schools. The group briefly discussed banners and signage.
The Board identified the following modifications to the letter: preparing the wall so that banners can be hung by the school if desired; Public Storage will be responsible for maintaining/providing maintenance to the wall; address who is responsible for removing sporting equipment (e.g. baseballs, etc.) that get hit up on the roof.

Motion by Mike Dyer to approve the zero lot line as proposed by public storage subject to modifications discussed by the Board. Second by Marcus Harrison. All in favor. Motion carried.

10.2 Adopt Performance Plan for Next Year - Motion by Mike Dyer to adopt the proposed Performance Plan as written for the 2015-2016 school year. Second by Michael Larrabee. All in favor. Motion carried.

10.3 Adopt Final Revisions to the 2014-2015 Budget – Motion by Mike Dyer to adopt the final revisions to the 2014-2015 budget. Second by Marcus Harrison. All in favor. Motion carried.

10.4 Ball Charter School Mission Statement – Motion by Mike Dyer to adopt the revised Ball Charter School Mission Statement as recommended. Second by Michael Larrabee. All in favor. Motion carried.

10.5 Principal Selection Process – Motion by Michael Sobieski to approve the revised principal job description. Second by Mike Dyer. All in favor. Motion carried.

11. Future Agenda Items

- Benefits
- Adopting 2015-2016 Budget
- Bylaws
- Board Elections
- Marketing Update from School Expansion and Development Committee

12. Adjournment:

Motion by Marcus Harrison to adjourn the meeting at 8:55 p.m. Second by Melissa Flint. All in favor. Motion carried.

The next regular meeting is scheduled for Monday, June 8, 2015 at 6:00 p.m. at Val Vista Academy.

Approved by Ball Charter Schools Governing Board

Melissa Flint Page — 7/23/15

Board Secretary — Date