

**NOTICE OF PUBLIC MEETING**  
**SOUTHGATE ACADEMY CHARTER SCHOOL**

**850 W. Valencia Road**  
**Tucson, AZ 85706**  
**March 17, 2014**  
**Time: 10:30 AM**

**AGENDA**

Call to order

Moment of Silence

Pledge of Allegiance

Reading of Minutes

Old Business:

New Business: Renovation Updates

Calendar Change

Program Instruction

Report- Director-Summary of current events/other

*For a copy of this notice, please ask at the 902 front desk or call (520) 741-7900*

*Posted Time: March 14 ,2014 2:30pm*

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**Tucson, AZ 85706**  
**March 17, 2014**  
**Time: 10:30 AM**

**AGENDA**

Call to order: At 10:34 Present: Sherry Matyjasik, Sylvia Calmelat, Luis Peters, Frank Gilvin, Naomi Borbao (Lisa Lee), Delia McCraley

Moment of Silence

Pledge of Allegiance: Luis Peters

Reading of Minutes: Sherry Matyjasik read board notes from November 14, 2013 Luis Peters motioned to accept as read. Sylvia Calmelat seconded, all present in favor.

Old Business: SEMP update – no vote required

New Business:

Renovation Updates: Sherry Matyjasik gave the progress of the building renovations. Outside improvements were submitted for permits and should begin construction within the next 30 days. Plans for the inside are being completed and should be ready for General Contractors bids within a week of completion. Since time is of essence, a board meeting will need to be conducted within a week of bids to assure the auditorium is ready for graduation in June. No voted needed at this time.

Program Instruction: Confirmed submission by AZ State Board for Charter schools on 1/20/12. Updated on 7/23/12 Dashboard.

**Calendar Change:** Submit a letter to Lyle Friesen, Deputy Associate Superintendent of School Finance, and request approval of the 200-day calendar prior to June 1, 2014. – Sylvia Calmelat

1. Submit a 200-day calendar for each school within the district/charter holder, which includes a 10 percent increase in annual instructional hours. Charted below:

| Grade Range | Minutes per week | Instructional Hours Required for the Year | 10% Increase needed | 10% increased Requirement needed for 200 Day Calendar | Actual Southgate Academy Increase per Grade Range (*see below) |
|-------------|------------------|---|---------------------|---|--|
| KG          |                  | 356                                       | 35.6                | 391.6   | 1116   |
| Grades 1-3  |                  | 712                                       | 71.2                | 783.2   | 1116   |
| Grades 4-6  |                  | 890                                       | 89                  | 979   | 1116   |
| Grades 7-8  |                  | 1000                                      | 100                 | 1100  | 1116   |
| Grades 9-12 | 1320             | 720                                       | 72                  | 792   | 1116   |

| * Specific Instructional Day Divisions                | Total Days | Hours per day | Hours per year |
|---|------------|---------------|----------------|
| General Instructional Days (8:45-3:15)                | 142        | 6             | 852            |
| Targeted Intercession Instructional Days (8:45-12:15) | 13         | 3             | 39             |
| Early Release Days (8:45-2:15)                        | 45         | 5             | 225            |
| <b>Total Calendar Days:</b>                           | <b>200</b> |               | <b>1116</b>    |

Note: Grade 9-12 Minutes per week: 1740 (HS meets Minutes required per week over required hours)

Sylvia Calmelat motioned to change school instructional time to being at 8:45 and end at 3:15. Early out days 8:45-2:15 Intercession days 8:45-12:15. Luis Peters seconded, all present in favor.

2. Charters requesting a 200-day calendar must have it approved by the Charter Board prior to approval by School Finance – Sylvia Calmelat will confirm follow-up.
3. Budget for a five percent increase in base level support. Once approved, Bill Sprague will calculate for fiscal year 2014-15.

Submit the "Optional 200 Day Instructional Calendar Compliance Form" – Sylvia Calmelat

Meeting adjourned at 12:38 pm